

A FEW SAFETY
TIPS:

- **Protect Yourself:** Wear proper protective clothing and use required safety equipment.
- **Know Your Chemicals:** Read all of the instructions and warnings on chemical labels and never mix chemicals.
- **Stay Alert:** Be aware of your Surroundings and watch for any hazards.
- **Alert Others:** If there are hazards, such as wet floors, warn others with the proper signs and barricades.
- **Be Prepared:** Have emergency plans in place, and know where all the exits and first-aid kits are located.

GREAT DAYS
AHEAD

PAY DAY! 8

Flag Day 14

Father's Day 17

PAY DAY! 22

Forgiveness Day 26

June Newsletter

NATIONAL SAFETY MONTH

FRIDAY, JUNE 1ST, 2018

“One earnest worker can do more by personal suggestion to prevent accidents than a carload of safety signs.” -Making Paper

“Home Safety Assessments”

“Basic Home Safety and Patient Safety Issues:

The home should be free of fire, health and safety hazards. Home care providers during the assessment will provide instruction in fire prevention and assist both caregivers and patients in establishing fire plans. They will provide education and training in the proper operation, maintenance, storage, and cleaning of in-home medical equipment to lower the incidence of infections caused by contaminated equipment, ensuring optimal performance of the equipment. Home care providers will also provide instruction in patient safety, including fall prevention, the correct lifting and transferring techniques for non-ambulatory patients, and proper administration and storage of medication. They'll encourage CPR training for the family/caregiver, and provide a list of phone numbers to call in emergency situations.

Overall Home Environment:

The set-up of each room will be evaluated for optimal efficiency. The home must be clean and free

of excess clutter that can hamper mobility, cause accidental falls, and lead to misplaced supplies. Patients will be notified of risks associated



with environmental hazards, such as untethered scatter rugs, poor lighting, slippery floor finishes, and mobile furniture.

Accessibility & Patient Mobility:

The patient's accessibility in and out of the home, between rooms, and into the bathroom will be evaluated. His or her mobility will also be assessed. For example, the assessment will evaluate if the patient is ambulatory on his or her own or whether assistance required. Does the patient need a wheelchair or walker? If the patient is not ambulatory, a list of checkpoints must be reviewed, such as the width and height of

doorways, stairway usage, and carpets that may inhibit mobility, among other factors.

Patient/Family Issues:

The patient's/family's ability to comprehend instructions will be evaluated. They will need training and education on all of the in-home medical procedures and proper use of equipment and supplies. They must be able to demonstrate competence and proficiency at performing all the required tasks, and be able to properly operate, maintain, troubleshoot, and clean the equipment. Also, the patient's general hygiene must be observed and whether he or she is reliant on others for personal hygiene care. Additionally, any patient comments regarding abuse, neglect, lack of care, or any other problems and concerns should be addressed immediately. A home health care agency will have an established set of protocols for reporting these types of problems.”



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Visit Our New
Website!

www.cscsmi.com

Vision Statement

Everyone can live in the community with the proper supports.

Mission Statement

Central State is committed to assisting the persons who are served in the pursuit of their hopes and dreams through quality support and services to meet individual needs and personal outcomes.

Although each plan is individualized, 5 concepts serve as framework for the services provided to each individual. They are:

- 1) Human Rights**
- 2) Person Centered Planning**
- 3) Choice**
- 4) Family and Community Relationships**
- 5) Staff Competency**

Straight From The Employee Handbook

Training Requirements (Licensing)

In order to maintain compliance with the licensing rules for Adult Foster Care Small Group Homes (12 or less) as revised 5/94, all staff must receive training and be competent at least the following areas:

- ⇒ Employee Handbook
- ⇒ HIPPA
- ⇒ LEP
- ⇒ Corporate Compliance
- ⇒ C.S.C.S. Fire Protection Plans, Evacuation Procedures, Routes & How to Operate Fire Alarm System
- ⇒ Infectious Disease and Blood borne Pathogens Manual
- ⇒ CPR and First Aid
- ⇒ Abuse & neglect, Recipient Rights Training
- ⇒ Staff Communication Log & R.N. Log or Support Services Log
- ⇒ Licensing Statute and Administrative Rules
- ⇒ PCP Review

- ⇒ Confidentiality
- ⇒ Health Care Plan Review
- ⇒ Menus, Substitution List & Dietary Textures
- ⇒ Flow Chart or Zone Review
- ⇒ Immediate Mandatory Reporting Requirements Including How & When To Write an IR
- ⇒ Administrative Relief & Responsible Staff Policies
- ⇒ On-Call System
- ⇒ Side I of Drive Alive Tape
- ⇒ Consumer Care, Supervision & Protection
- ⇒ Van In-service Including Van Lift & Tie Downs
- ⇒ All Current & Relevant House Specific In-services
- ⇒ House Specific Needs

Training must be completed and competency must be achieved before the individual is allowed to work on the floor.

Make a first-rate FIRST-AID KIT



BANDAGES



MEDICINES/OINTMENTS



EQUIPMENT

